



A World of Learning
Utah International Charter School

Now Hiring: Paraprofessional and Substitute Teacher

Utah International Charter School is a small, very diverse secondary school in its ninth year of operation in South Salt Lake City. Our mission is to give English learners full access to a rigorous secondary curriculum by providing content-based, sheltered English instruction in every class, and to empower refugees, immigrants and American-born students with collaboration skills, critical-thinking skills, and diverse global perspectives. Eighty percent of our students came to the U.S. as refugees, and 90% are English language learners. We are seeking a paraprofessional to assist teachers with student learning needs and to occasionally teach classes for absent teachers. This is an ideal entry position for someone interested in becoming a teacher.

Responsibilities

- Work closely with teachers to assist students, individually or in groups, with lesson assignments, with emphasis on refugee students with little or no previous formal education.
- Guide students in independent study, testing, make-up work, and homework.
- Provide daily instruction in place of teachers on leave, with lesson guidance from the absent teacher.
- Create and maintain a respectful, orderly, productive classroom environment.
- Monitor students in the classroom, cafeteria, gym, playground and library.
- Communicate with teachers and administrators to maximize student success.
- Perform record keeping and clerical functions to support teachers and administrators.
- Participate meaningfully in professional development and team activities as required.
- Work approximately 183 days during the traditional school year. Part-time after school and summer work may be available.

Qualifications

College degree preferred (or in progress).

Proficiency in English. Knowledge of a local refugee or immigrant language preferred.

Experience and interest in education or youth development.

Ability to work effectively with a teacher team, to exercise creativity, self-direction and leadership, and to thrive in a diverse environment.

Compensation

\$18 to \$19 per hour.

Approximately 32 hours per week during the school year (typically 8 AM to 3:00 PM).

Position open until filled.

To Apply

Email resumé, list of references, and cover letter to Angela Rowland: arowland@utahinternational.org.

Cover letter should summarize your qualifications and explain your interest in the position.

Utah International Charter School is an equal opportunity employer.