

Now Hiring: Special Education Paraprofessional

Utah International Charter School is a small, diverse secondary school entering its sixth year of

operation in South Salt Lake City. Our mission is to empower English language learners and other students in grades 6 to 12, including refugees, immigrants, and American-born students, with rigorous academic content made accessible to all students in a student-centered environment. Eighty percent of our students came to the U.S. as refugees, and 80% are English language learners. We are seeking a paraprofessional to work alongside the special education director and classroom teachers to support the learning of special education students and pre-literate students.

**Responsibilities**

• Assist students, individually or in groups, with lesson assignments, adapting assignments according to the student’s individual needs.

• Guide students in independent study, testing, make-up work, homework, and appropriate behavior.

• Monitor students in the classroom, cafeteria, gym and library and bus to ensure safety and a positive learning environment.

• Communicate with special education director, teachers, and administrators to maximize student success.

• Fulfill occasional substitute teacher duties as required.

• Perform record keeping and clerical functions to support teachers and administrators.

• Participate meaningfully in professional development and team activities as required.

• Work approximately 183 days during the full school year.

**Qualifications**

High school graduate; some college preferred.

Experience in education or youth development.

Fluency in English required; proficiency with a Utah refugee or immigrant language preferred.

Ability to work effectively with a teacher team, to exercise creativity, self-direction and leadership, and to thrive in a diverse environment.

**Compensation**

$18 per hour starting; $18.90 per hour after three months

Approximately 32 hours per week for 183 days during the school year (typically 8 AM to 3 PM, with some opportunities to work after school or during summer school).

Health insurance and retirement plan benefits.

Position open until filled.

**To Apply:**

Email resumé, list of references, and cover letter to Ivy Farguheson at ifarguheson@utahinternational.org or apply using Teachers-Teachers.com. Cover letter should

summarize your qualifications and explain your interest in the position.

Utah International Charter School is an equal opportunity employer.